

QC Mini Mart Application Procedure

Schedule:

Sale Dates – December 14th – December 22nd, 2024.

Photos and descriptions due to Kathy by December 5, 2024 - email to kaabdino@yahoo.com

Procedure for QC members listing individual items:

1. Items **must** be quarter inch scale – **NO** exceptions (except for TOOLS).
2. No minimum or maximum price. Consider bundling lower priced items or similar kits into one item for sale.
3. Applications and photos are being accepted by email only.
4. Send a separate email for every 3 items offered. Emails with too many photos can be confusing to match with descriptions.
5. **There is no limit to the number of items that you can sell**, however, your sales page can only accommodate up to 6 items at a time. As items are sold, they will be removed and replaced with your additional items.
6. Email your listing forms with photos to Kathy Abdinoor at kaabdino@yahoo.com no later than 12/5/24.
7. Your information must be sent using the PDF form field document provided. This document has room for up to 3 items so you may need to create several documents for additional items. Make sure to save each document with a different name before emailing. If you have difficulty with the PDF form, then you can type the required information into an email if necessary. **NO HANDWRITTEN FORMS PLEASE.** I must be able to copy and paste your listing information.
8. Attach one digital picture to your email for each item you are offering. If you must send two pictures of a given item (for example, if there is a front and back view), you may do so. Sizes will be adjusted as needed to accommodate multiple photos. The photo should be in .jpg format (.png will work as well). Do not embed the picture in the email but attach it as a file. The file as it comes off your camera will work. Photos will be resized as needed for internet performance.
9. Prior to posting items on the QC website, you will receive an email asking you to check your sales page for accuracy. Please do so in the time frame requested. QC will address any changes that are required due to mistakes on our part. We can also address small (e.g., typographical) errors in the information that was submitted in your application, but no major changes can be made once the website is under review. If there are discrepancies, it will be your responsibility to communicate changes to potential buyers.
10. **IMPORTANT** – You must notify Kathy as items are sold. She will then remove them from your sales page and replace them with any additional items you have submitted.
11. SOLD items will be removed from your sales page as soon as possible. Replacement items will be added as time allows.
12. **There is no charge** for advertising your items during the Mini Mart. This applies to Vendor advertisements as well.
13. We reserve the right to refuse and return any sales item presented for publication on the QC website at our discretion.

Additional Option for Commercial Vendors:

You are welcome to submit individual items for sale as above, or you can choose to submit a “flyer” advertising your website on your Mini Mart Sales Page. If you choose the flyer option, create a 1 page PDF document or JPG file and email that by 12/5/23.

Be sure to include:

- Your Name and Company Name
- Your Website
- Your email address
- Optional: Please consider offering specials or discounts for our QC members

**If you have any questions, please contact Kathy Abdinoor at kaabdino@yahoo.com.
Thank you and we wish you every success selling your items on The Quarter Connection!**